



# Risk Assessment Questionnaire

Using the guidelines below, please consider the risk to those building and dismantling your tradestand(s) and to members of the public during the Show. Outline the steps you propose to take to minimise that risk.

Company Name: **Javaman Coffee**      Person Responsible: **Philip Gallagher**

Address: **Unit 5, St. George's Market, Oxford Street, Belfast**

Post Code: **BT1 3LA** Email Address: **info@javamancoffee.co.uk** Tel: **07799 414 460**

I confirm that the above named Company has appropriate Insurance in place to cover their exhibitor(s) and representative(s) during \_\_\_\_\_

**★ Likelihood of happening:**

1. unlikely to happen
2. may occur at some time
3. likely to occur at some time
4. very likely to occur

**★ Extent of possible injury:**

1. remote possibility of harm
2. slight injury, minor first aid
3. some injury, not too serious
4. serious injury or damage
5. could cause death or serious injury

Hazard	★ Likelihood of happening	★ Extent of possible injury	Persons at Risk	Controls to minimise risk
<i>EXAMPLE Slipping / Tripping</i>	2	2	<i>Staff &amp; General Public</i>	<i>Covered possible trip hazard or highlighted with fluorescent tape</i>

Date Assessment Undertaken: \_\_\_/\_\_\_/\_\_\_

Signature of Assessor: \_\_\_\_\_